

## **Division of White-Collar and Corporate Crime Student Committee**

### **I. Mission Statement**

The Division of White-Collar and Corporate Crime Student Committee is dedicated to advancing the career of students interested in the study of white-collar and corporate crime. The student committee is responsible for: 1) recruiting student members, 2) assisting the Division's Executive Board, 3) developing programs geared toward academic success, and 4) acting as a liaison between Division student members and the Executive Board. The ultimate goal of the student committee is to foster communication amongst the Division's graduate students and to provide opportunities for budding researchers and scholars as they advance in their academic journey.

### **II. Committee Officers**

#### **A. Chair:**

The Chair will provide direction for the Student Committee and will preside over Committee meetings.

The Chair will serve as liaison with the Division's Executive Board to ensure the inclusion of Division sponsored events at the annual meetings that will benefit the professional development of graduate students.

The Chair or their designee shall bring issues regarding graduate students, as decided by the Student Committee, to the attention of the Chair of the Division and the Executive Board for their consideration.

Once the initial one-year term of the Chair ends and if he or she does not receive an appointment offer for a consecutive term, the Chair will henceforth serve for one year as Vice-Chair to assist in the transition and continuity of the Student Committee upon Executive Chair approval.

#### **B. Vice-Chair:**

The Vice-Chair will preside over Student Committee meetings in the absence of the Chair and shall be empowered to conduct all necessary business of the Committee if the office of Chair is vacant or if the Chair is unable to serve.

The Vice Chair will serve as liaison with the Division's Executive Board in the event that the Chair is unable to do so.

The Vice-Chair will assist the Chair in matters of the Committee.

The Vice-Chair will help the Division's Secretary maintain the website.

C. Secretary:

The Secretary will keep the records and minutes of Student Committee meetings and will forward a copy to each member of the Committee.

The Secretary will manage the student member list for the Committee, including the email/contact system for all student members.

Under the guidance of the DWCC Chair or other faculty member of the DWCC, the Secretary will serve as the managing editor of the DWCC newsletter.

With the Chair's approval, the Secretary will draft all Student Committee Proposals to be submitted to the Executive Board.

If the Student Committee plans and coordinates any events, the Secretary will act as Treasurer by coordinating with the Division's Secretary/Treasurer and drafting the itemized budget to be submitted to the Executive Board.

### **III. Participation**

A. Qualifications:

Appointees\* must be members in good standing of the Division and actively enrolled in a Master's or Ph.D. program at the time of the annual ASC Conference\*\*

B. Term of Office:

The term of office for all officers (Chair, Vice Chair, and Secretary) will be for one year. Officers may serve a maximum of two consecutive terms in the same office. Upon completion of the second consecutive term of office, a person must wait for a period of at least one full term before serving again for the same office.

The term of office of each incoming officer will begin on the day of the annual membership meeting at the annual ASC Conference.

C. Procedure:

The Chair, Vice-Chair, and Secretary will be appointed by the Executive Chair of the Division with Board approval and in consultation with student members.

Appointees will be solicited one month prior to the annual ASC Conference. Appointees must be a student member of the Division and actively enrolled in a Master's or Ph.D. program at the time of the upcoming annual ASC Conference.

Appointees have the option to accept or decline a solicitation offer. Appointees must inform the Executive Chair of the Division of his or her decision within one-week of the initial solicitation.

D. Vacancies:

Vacancies which occur during the term of office for the Vice-Chair or Secretary of the Committee shall be filled until the next year by appointment of the Executive Chair, pending approval of the Board and Student Committee. Vacancies may be filled at any time and shall be filled for the remainder of the term of office. In the event there is a vacancy for the officer position of Chair, the Vice-Chair will assume the role of Chair until the next election.

\*If interest in serving on the Student Committee grows in coming years, appointment procedures will be amended, and an election process will be outlined.

\*\* A motion can be made by any member of the committee to consider an exceptional undergraduate appointment. Appointees who graduate from their Master's or Ph.D. program during their time of tenure are permitted to fulfill their active year in office until a new appointment occurs.