

Division of White-Collar and Corporate Crime Student Committee

I. Mission Statement

The Division of White-Collar and Corporate Crime Student Committee is dedicated to advancing the career of students interested in the study of white-collar and corporate crime. The student committee is responsible for: 1) recruiting student members, 2) assisting the Division's Executive Board with Division events and activities, 3) developing programs geared toward academic success, and 4) acting as a liaison between Division student members and the Executive Board. The ultimate goal of the student committee is to foster communication amongst the Division's graduate students and to provide opportunities for budding researchers and scholars as they advance in their academic journey.

II. Committee Roles

The Student Committee consists of four roles: member; Chair; Vice-Chair; and Secretary/Treasurer. The positions of Chair, Vice-Chair, and Secretary/Treasurer are considered Executive Board positions.

A. Member:

All student members of the Division are automatically members of the Student Committee.

B. Chair:

The Chair will provide direction for the Student Committee and will preside over Committee meetings.

The Chair of the Student Committee will be considered a member of the overall Division Executive Board. The Chair will attend Executive Board meetings and be involved in planning Division events and activities, especially those that relate to students. The Chair or their designee shall bring issues regarding graduate students, as decided by the Student Committee, to the attention of the Chair of the Division and the Executive Board for their consideration.

The Chair will serve as a liaison with the Division's Executive Board to ensure the inclusion of Division-sponsored events at the annual meetings that will benefit the professional development of graduate students.

C. Vice-Chair:

The Vice-Chair will assist the Chair in matters of the Committee. In the absence of the Chair, the Vice-Chair shall be empowered to conduct all necessary business of the Committee. The Vice-Chair will serve as a liaison with the Division's Executive Board in the event that the Chair is unable to do so.

Under the guidance of the Division's Communications committee, the Vice-Chair will assist with maintaining the website.

D. Secretary:

The Secretary will keep the records and minutes of Student Committee meetings and will forward a copy to each member of the Committee.

The Secretary will manage the student member list for the Committee, including the email/contact system for all student members.

Under the guidance of the Division's Communications committee, the Secretary will assist with managing the DWCC newsletter.

With the Chair's approval, the Secretary will draft all Student Committee Proposals to be submitted to the Executive Board.

If the Student Committee plans and coordinates any events, the Secretary will act as Treasurer by coordinating with the Division's Secretary/Treasurer and drafting the itemized budget to be submitted to the Executive Board.

III. Participation

A. Qualifications for Officers:

Appointees must be members in good standing of the Division and actively enrolled in a Master's or Ph.D. program at the time of the annual ASC Conference.

A motion can be made by any member of the committee to consider an exceptional undergraduate appointment. Appointees who graduate from their Master's or Ph.D. program during their time of tenure are permitted to fulfill their active year in office until a new appointment occurs.

B. Term of Office for Officers:

The term of office for all officers (Chair, Vice-Chair, and Secretary) will be for one year. Officers may serve a maximum of two consecutive terms in the same office. Upon completion of the second consecutive term of office, a person must wait for a period of at least one full term before serving again for the same office.

The term of office of each incoming officer will begin on the day of the annual membership meeting at the annual ASC Conference.

Once the initial one-year term of the Chair ends and if they do not receive an appointment offer for a consecutive term, the Chair may serve for one year as Vice-Chair to assist in the transition and continuity of the Student Committee (upon Executive Chair approval).

C. Procedure for Selecting Officers:

Volunteers may either self-nominate or be nominated by another individual. Nominations will be solicited at least one month prior to the annual ASC Conference. After one month has passed, the Executive Chair of the Division will notify those who have received nominations. Appointees must accept or decline the solicitation offer within one week of the initial solicitation. Accepting the solicitation means they are willing to move forward with the selection process.

The Chair is an elected position. After receiving nominations, the Division's Nominations committee will create a ballot including the nominees for Chair. Student members will be alerted to the open ballot at least twice by email. Student members shall have at least 30 days to cast their ballots.

The Vice-Chair and Secretary are appointed positions. If only one nomination is received for either position, the Vice-Chair and Secretary will be appointed by the Executive Chair of the Division with Board approval and in consultation with student members, if appropriate. In the event that multiple people volunteer for Vice-Chair and/or Secretary, these positions will be included on the ballot with the Chair position.

The student officer elections process should coincide with the nominations process for the Division's Executive Board openings and operate under the same rules and timelines. If appropriate, a student member of the Division will be appointed by the Chair to conduct and monitor the elections process. If a student member is not available, the Division Nominations committee may oversee this process.

D. Vacancies:

Vacancies which occur during the term of office for the Vice-Chair or Secretary of the Committee shall be filled until the next year by appointment of the Executive Chair, pending approval of the Board and Student Committee. Vacancies may be filled at any time and shall be filled for the remainder of the term of office. In the event there is a vacancy for the officer position of Chair, the Vice-Chair will assume the role of Chair until the next election.

If there are no nominations for a position, the position will remain vacant until the next nominations cycle. The responsibilities for that position will be taken over by another member of the Student Committee or the Division Executive Board.