

DWCC Executive Board Meeting
Thursday, November 17, 2022

In attendance: Nicky, Wim, Emily, Adam, Sebastian, Natalie

1. Chairs Report:

- a. We do have candidates for the positions whose terms are up so elections will take place.
- b. We have awards but no recipients
 - i. Present both awards next year – Call for 2022 awards as soon as possible and then call for 2023 awards in March
 - ii. Separate committees for the book and article awards but take same pool of candidates for young scholar and lifetime achievement
 - iii. Sebastian is going to head the awards committee and will send draft of call for nominations
- c. Constitution/By Law Changes
 - i. Voted to create a student member position on Executive Committee
 1. 25 student members
 2. Should add student position to the nominees in the next cycle
 3. Need parameters for the position
 - a. Chair of student committee would serve on the Executive Committee
 - b. Nicky will send email to students to announce this position and encourage the election.
 - ii. Voted to amend the bylaws to create the following standing committees:
 1. Constitutional Review Committee
 - a. Chaired by the Secretary/Treasurer
 - b. Keep Constitution up to date.
 2. Awards Committee
 - a. Vice Chair of the Executive Committee will chair this committee
 3. Student Committee
 - a. Elected student Chair with chair this committee.
 4. Communications Committee
 - a. Emily is chair of this
 - b. Oversee DWCC website, social media, newsletter and communications outreach
 - c. Executive Director and Student committee work together to do this.
 5. Nominating Committee
 - a. Executive Director will chair this one.
 - b. In charge of election nominations and nominate our members for ASC awards.
 6. Nicky will draft the responsibilities and duties of each committee

7. Nicky will email to ask for volunteers for committees and will ask for volunteers at the business meeting
- iii. Ad-hoc committees
 1. Membership Committee
 2. Conference Organization (putting together panels, social,
- d. Report for Secretary/Treasurer:
 - i. Budget is healthy with balance of \$3,369. The social will cost around \$1700 so will still have positive balance after social.
- e. Journal report:
 - i. Submissions are down, which may be because we are a new journal so want to do some targeted solicitations and maybe a special issue
 1. Can email panel presenters from ASC & EUROCC to ask them to consider publishing in the journal.
 - ii. Maybe integrate Journal twitter with Division twitter because have a small following but could also just tag the division
 - iii. Need suggestions on expanding editorial board and where recruit from
 1. Want to focus on people that actual will do the work
 2. Add some topic diversity but avoid long list of people not actually helping the journal
 - a. Two reviews per year is currently required to stay active
 - i. Clean up the inactive members
 3. Kristy & Ann applied to get the journal ranked
 - iv. Any suggestions for topics in the journal
 1. Create a special issue from keynote speaker presentations
 2. Call for special issue based on specific topic
- f. Membership recruitment
 - i. Steady membership but can always use new members
- g. Wim and Emily organizing online conference so will announce at the business meeting.